

Office Location: 271 Huntington Avenue • Phone: 617.373.2300 • Fax: 617.373.5351 • registrar@neu.edu • www.northeastern.edu/registrar
Mailing Address: Northeastern University, ATTN: Office of the Registrar, 230-271, 360 Huntington Avenue, Boston, MA 02115-5000

NUID _____ - _____

First Name MI Last Name

Current College Current Year Current Pattern of Attendance Current Program

Home Phone E-Mail Address

Local Address City State Zip

PETITION REQUEST

Undergraduate Full-Time Day Student on Co-op
Requesting to take *two courses* while on Co-op

Graduate course

A, B, D

Undergraduate day course

A, B

Note: Taking *one course* while on co-op does not require this form. Taking *any course(s)* while on co-op requires "I Am Here" participation.

Undergraduate Full-Time Day Student in School

Graduate course

A, D

College of Professional Studies (CPS) course

A, D

Graduate Student

Undergraduate day course

A, C, D

Graduate course (offered by another NU college)

A, C, D

APPROVALS REQUIRED

COURSE INFORMATION: I would like to register for the following course(s):

Term and Year	CRN	Course #	Sequence	Term Hours

Note: Courses are subject to the add/drop deadlines of the host college. Please reference the academic calendar (www.northeastern.edu/registrar/calendars.html) for the appropriate dates if taking courses outside of your college/level.

Note: Visit www.northeastern.edu/financialaid/studentaccounts/ to obtain information on tuition costs.

RECORD

Undergraduate Full-Time Day Student Only

To be completed by the dean's office/student-services representative, departmental academic advisor, or graduate coordinator

1. This course(s) will fulfill degree requirements in home college Yes No

2. Grade to be recorded on current record Yes No

APPROVALS: Required signatures and date (see "APPROVALS REQUIRED" above)

A. Home College Advisor _____

B. Co-op Faculty Coordinator _____

C. Graduate Coordinator/Advisor _____

D. College/Department Offering Course _____

This form cannot be processed if another University office is blocking your registration.

Copies: Registrar Student College Offering Course Co-op Dean's Office or Faculty Advisor