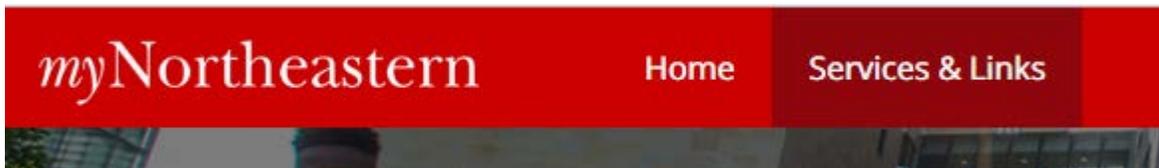
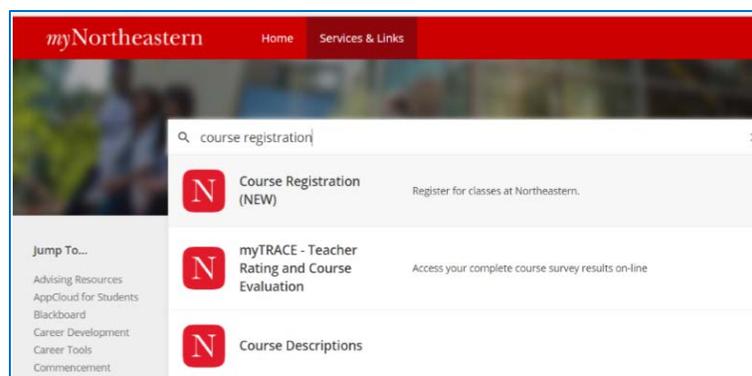


A plan allows you to create a schedule before registration opens. The classes that you add to your plan are not guaranteed until you register for them during registration. You can make a total of three plans per term.

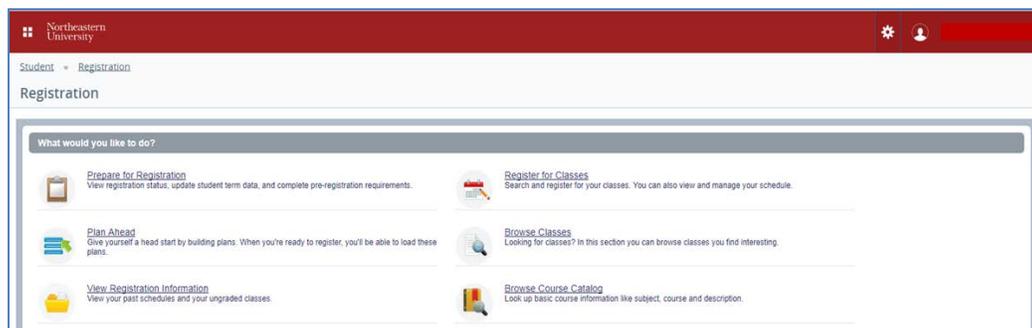
1. Log into your myNortheastern portal and go to the Services & Links tab.



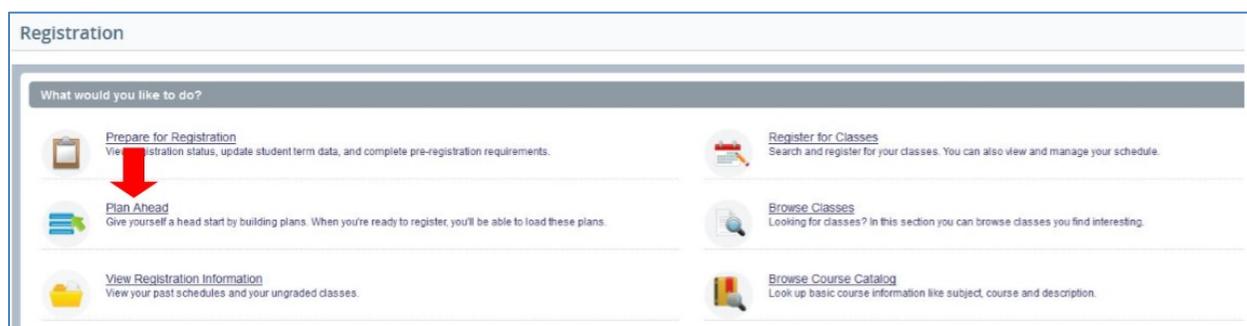
2. Type *Course Registration* in the search bar and select “Course Registration (NEW).”



3. This will take you to the Registration homepage.

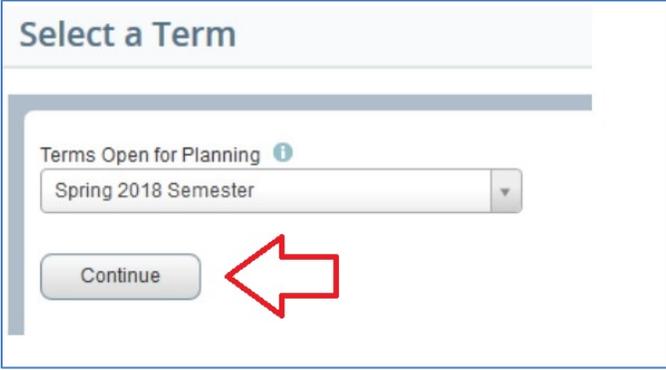


4. From the Registration menu, select “Plan Ahead.”

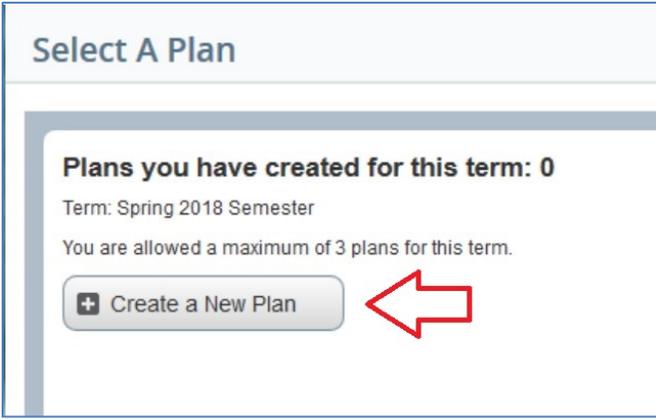


Create a Plan

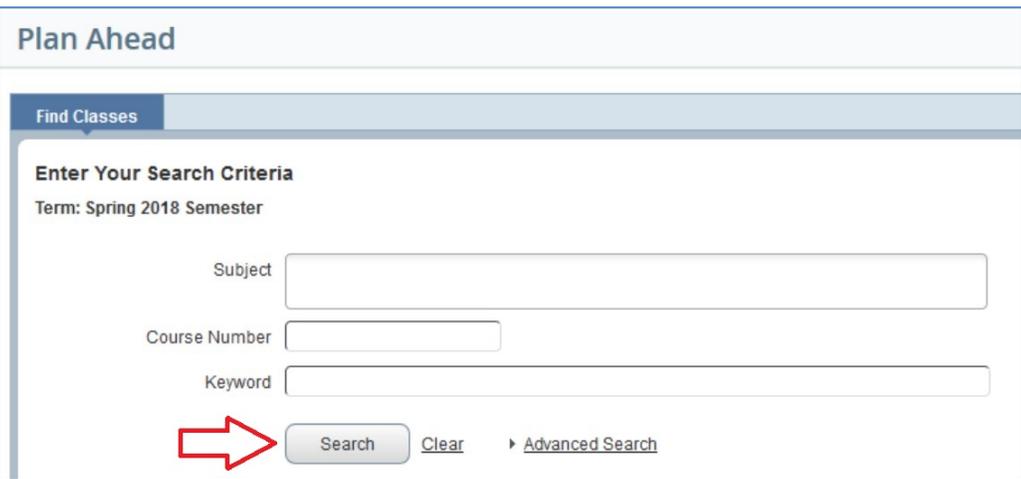
5. Select the term for which you would like to plan from the drop-down menu and click “Continue.”



6. To create a plan, click “Create a New Plan” on the next screen.



7. This will take you to the “Find Classes” page. Enter the course subjects for which you would like to search. You can search for more than one course subjects at once. You can also enter the specific course numbers. Click “Search” once you have entered your search criteria.



Create a Plan

8. You can also complete an advanced search to find classes. Click on “Advanced Search,” enter your criteria and click “Search.”

Find Classes

Enter Your Search Criteria

Term: Spring 2018 Semester

Subject

Course Number

Keyword

Subject and Course Number

Keyword (With All Words)

Keyword (With Any Words)

Keyword (Exact Phrase)

Keyword (Without The Word)

Title

Attribute

Level

College

Division

Departments

Schedule Type

Course Number Range to

Credit Hour Range to hours

 Search Clear ▼ Advanced Search

9. To add a class to your plan, click “View Sections” for the desired class. If you click “Add Course,” you will have to choose a section later in order to register.

Find Classes

Search Results — 113 Courses

Term: Spring 2018 Semester Subject: Biology

Title	Subject Description	Course Number	Hours	Description	
Biology at Northeastern	Biology	1000	1	Introduces first-year students to the maj...	View Sections Add Course
Foundations of Biology	Biology	1107	4	Introduces evolutionary principles, cellu...	View Sections Add Course
Lab for BIOL_1107	Biology	1108	1	Accompanies BIOL 1107. Includes vario...	View Sections Add Course
General Biology 1	Biology	1111	4	Explores basic principles of biology wit...	View Sections Add Course
Lab for BIOL_1111	Biology	1112	1	Accompanies BIOL 1111. Offers student...	View Sections Add Course
General Biology 2	Biology	1113	4	Continues BIOL 1111. Examines the ev...	View Sections Add Course
Lab for BIOL_1113	Biology	1114	1	Accompanies BIOL 1113. Covers topics...	View Sections Add Course
General Biology 1 for Engineers	Biology	1115	4	Introduces basic molecular and cellular...	View Sections Add Course
Lab for BIOL_1115	Biology	1116	1	Accompanies BIOL 1115. Covers topics...	View Sections Add Course
Integrated Anatomy and Physiology 1	Biology	1117	4	Introduces students to integrated huma...	View Sections Add Course

Create a Plan

10. Click on the title of the section to view the Class Details.

Plan Ahead

Find Classes

Catalog Search Results Search Results — 2 Classes
Term: Spring 2018 Semester Subject and Course Number: BIOL 1000 Biology

Title	Subject Description	Course Number	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	
Biology at Northeastern Seminar	Biology	1000	02	1	34321	Spring 2018	Dr. Matteo, Donald (Primary)	11:45 AM - 01:25 PM Building: International Villa	Boston	15 of 15 seats remain	Add
Biology at Northeastern Seminar	Biology	1000	03	1	34730	Spring 2018	Dr. Carlos, Veronica (Primary)	09:50 AM - 11:30 AM Building: Richards Hall Rd	Boston	19 of 19 seats remain	Add

Page 1 of 1 Per Page Records: 2

11. After viewing the section information, click “Close.”

Class Details for Biology at Northeastern Biology 1000 02

Term: 201830 | CRN: 34321

Class Details

Associated Term: Spring 2018 Semester
CRN: 34321
Campus: Boston
Schedule Type: Seminar
Instructional Method: Traditional
Section Number: 02
Subject: Biology
Course Number: 1000
Title: Biology at Northeastern
Credit Hours: 1
Grade Mode: No Section specified grade mode, please see Catalog link below for more information.

Bookstore Links

Course Description

Syllabus

Attributes

Restrictions

Instructor/Meeting Times

Enrollment/Waitlist

Corequisites

Prerequisites

Mutual Exclusion

Cross Listed Courses

Linked Sections

Fees

Catalog

Close

12. Click “Add” to add the class section to your plan.

Plan Ahead

Find Classes

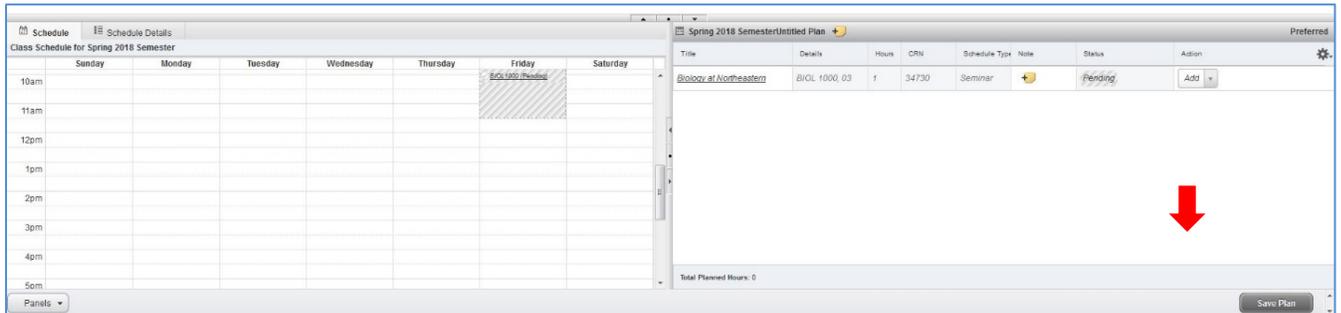
Catalog Search Results Search Results — 2 Classes
Term: Spring 2018 Semester Subject and Course Number: BIOL 1000 Biology

Title	Subject Description	Course Number	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	
Biology at Northeastern Seminar	Biology	1000	02	1	34321	Spring 2018	Dr. Matteo, Donald (Primary)	11:45 AM - 01:25 PM Building: International Villa	Boston	15 of 15 seats remain	Add
Biology at Northeastern Seminar	Biology	1000	03	1	34730	Spring 2018	Dr. Carlos, Veronica (Primary)	09:50 AM - 11:30 AM Building: Richards Hall Rd	Boston	19 of 19 seats remain	Add

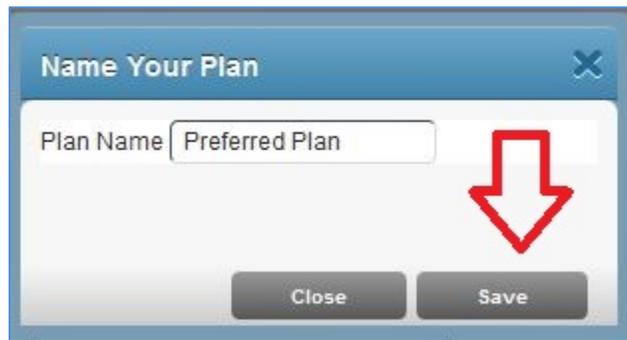
Page 1 of 1 Per Page Records: 2

Create a Plan

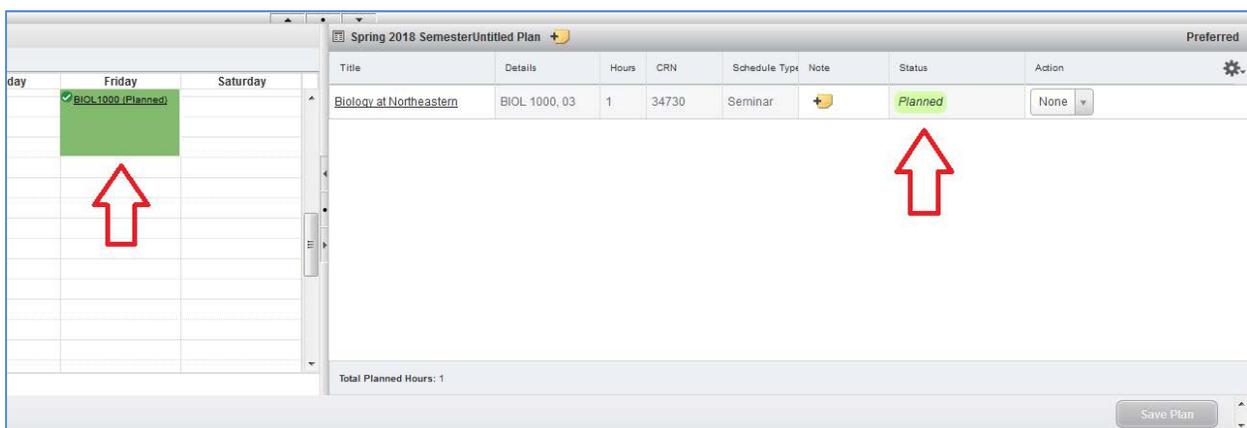
13. The class will appear in your Schedule and Plan at the bottom of the page. Click “Save Plan.”



14. You will then be prompted to name your plan. Type in a name for your plan into the Plan Name box and click “Save.”

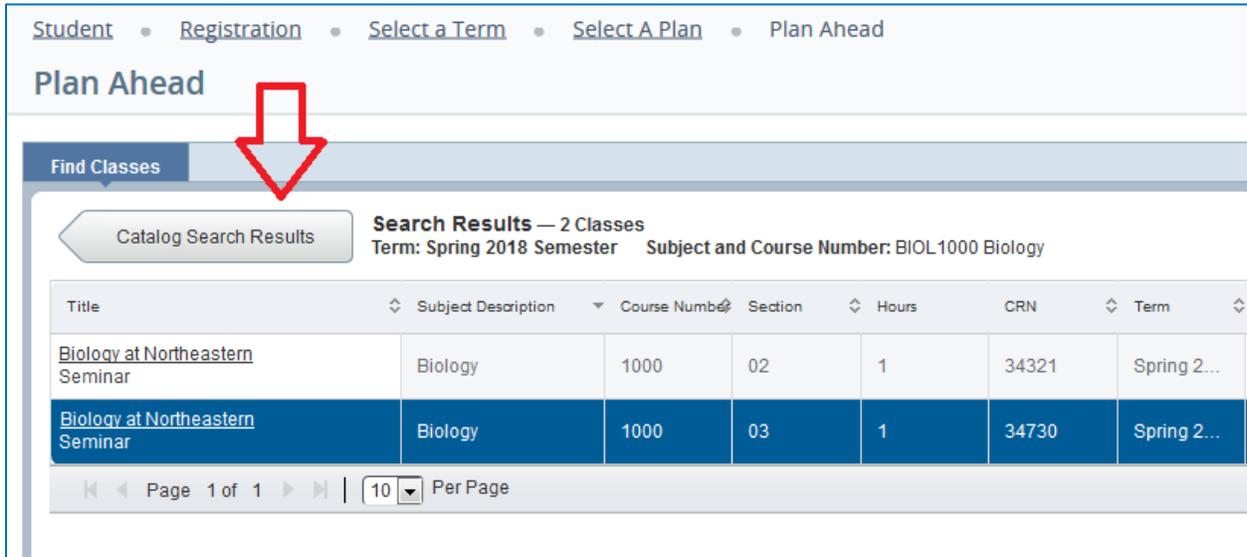


15. The class you added to your plan will change from “Pending” status to “Planned” status. The saved class will appear in green.



Create a Plan

16. You can go back to search for more classes at any time and add them to your plan. There is no limit to the number of classes that you can add to your plan. Select “Catalog Search Results” to return to your search results.

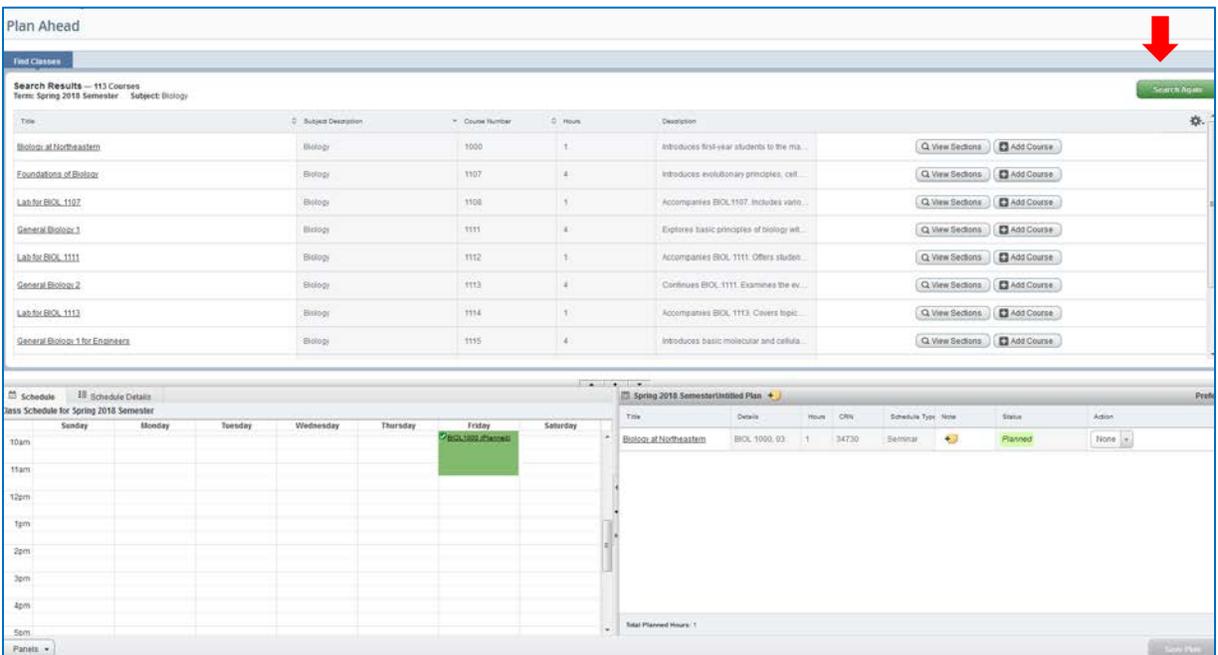


The screenshot shows the 'Plan Ahead' navigation menu with 'Find Classes' selected. A red arrow points to the 'Catalog Search Results' button. Below it, the search results for 'Biology at Northeastern Seminar' are displayed in a table.

Title	Subject Description	Course Number	Section	Hours	CRN	Term
Biology at Northeastern Seminar	Biology	1000	02	1	34321	Spring 2...
Biology at Northeastern Seminar	Biology	1000	03	1	34730	Spring 2...

Page 1 of 1 | 10 Per Page

17. Click “Search Again” in the search results. This will take you back to the Find Classes page.



The screenshot shows the 'Plan Ahead' interface with a search results page. A red arrow points to the 'Search Again' button. Below the search results, a schedule grid is visible, and a 'Spring 2018 Semester' plan is shown with one class added.

Title	Subject Description	Course Number	Hours	Description	View Sections	Add Course
Biology at Northeastern	Biology	1000	1	Introduces first-year students to the ma...	View Sections	Add Course
Foundations of Biology	Biology	1107	4	Introduces evolutionary principles, cell...	View Sections	Add Course
Lab for BIOC 1107	Biology	1108	1	Accompanies BIOC 1107. Includes vieno...	View Sections	Add Course
General Biology 1	Biology	1111	4	Explores basic principles of biology wit...	View Sections	Add Course
Lab for BIOC 1111	Biology	1112	1	Accompanies BIOC 1111. Offers studen...	View Sections	Add Course
General Biology 2	Biology	1113	4	Continues BIOC 1111. Examines the ev...	View Sections	Add Course
Lab for BIOC 1113	Biology	1114	1	Accompanies BIOC 1113. Covers topic...	View Sections	Add Course
General Biology 1 for Engineers	Biology	1115	4	Introduces basic molecular and cellula...	View Sections	Add Course

Schedule for Spring 2018 Semester

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10am						BIOC 1107 / BIOC 1108	
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							

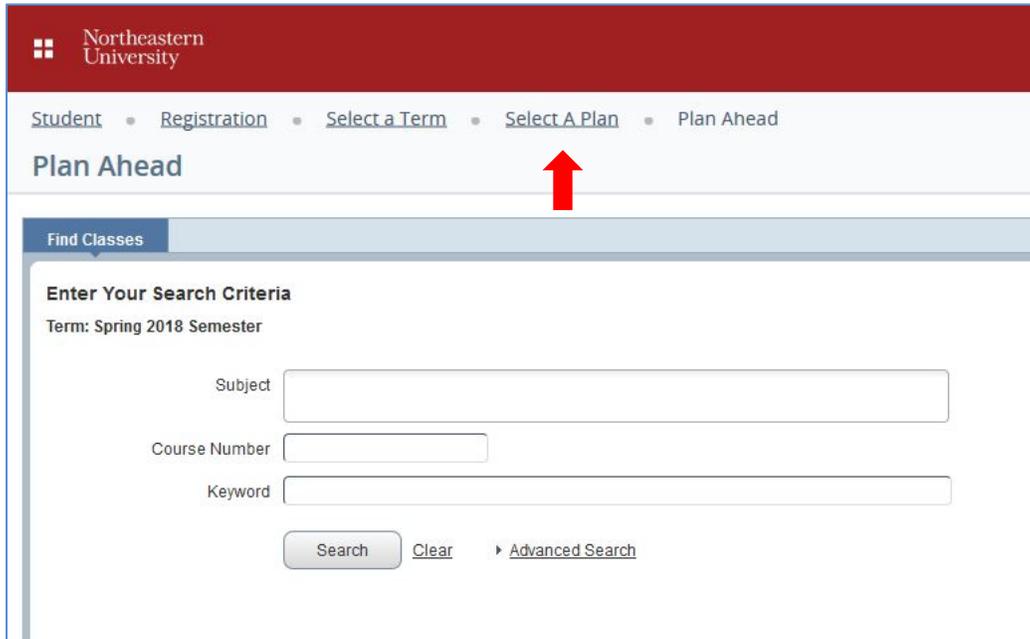
Spring 2018 Semester Intended Plan

Title	Details	Hour	CRN	Schedule Type	How	Status	Action
Biology at Northeastern	BIOC 1000 03	1	34730	Seminar		Planned	None

Total Planned Hours: 1

Create a Plan

18. To view all of your plans, choose “Select A Plan” from the top of the page.



Northeastern University

Student • Registration • Select a Term • **Select A Plan** • Plan Ahead

Plan Ahead

Find Classes

Enter Your Search Criteria

Term: Spring 2018 Semester

Subject

Course Number

Keyword

Search Clear Advanced Search

19. You can view, edit, or delete the plans you have created. You can also see a plan that your advisor has created. If your advisor has approved a plan for you, it will indicate approval by advisor.



Select A Plan

Plans you have created for this term: 1

Term: Spring 2018 Semester

You are allowed a maximum of 3 plans for this term.

Create a New Plan

Plan: Preferred Plan Created by: You Preferred Delete Edit

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note
Biology at Northeastern	BIOL 1000, 03	1	34730	Seminar	Porter, Veronica (Primary)	Traditional	

Total Planned Hours: 1 Records: 1

20. When registration opens, you will be able to use your plan or your advisor’s plan to register for classes. Please see the Registration guide for more information on how to register from a plan.

You have to register for your plan when registration opens. You will NOT be automatically registered for a plan.